

## Social Services JCC Meeting

Monday 10<sup>th</sup> October 2016 - Sirhowy Room Ty Penallta

### Attendees:

Jo Williams, Assistant Director Adult Services (Chair)  
Gareth Jenkins Assistant Director Children's Services  
Robert Hartshorn, Head of Public Protection  
Shaun Watkins, HR Manager  
Nicola Chapman, Principal HR Officer  
Juan Garcia, Assistant Branch Secretary, Unison  
Neil Funnell Branch Secretary, GMB

### Apologies

David Street, Corporate Director Social Services  
Mike Jones Interim Finance Manager  
Gary Enright, Branch Secretary, Unison

<b>Agenda Item No</b>	<b>Issue</b>	<b>Action</b>
<b>1</b>	<b>Welcome &amp; Apologies</b>  JW welcomed everyone to the meeting .	
<b>2</b>	<b>Minutes of meeting held on 3rd November 2015</b>  The minutes of the meeting held on 3rd November 2015 were read and agreed as an accurate record.	
<b>3</b>	<b>Matters Arising</b> None	
<b>4</b>	<b>MTFP</b> JW advised that Heads of Service had been asked to provide feedback in terms of MTFP proposals for 2017/18 that have a nil impact on the public. In reality, this would mean 'back office' functions which have no implications for the public and their access to services. JW added that savings are already being made via vacancy management. RH and GJ also confirmed that they are looking at similar proposals which have a nil impact on the public.  JW also advised Trade Union colleagues that a proposed restructure of Learning Disabilities Day Centres has been postponed for a year.	
<b>5</b>	<b>Christmas 2016 Working Arrangements</b>  SW advised that the NJC circular regarding working arrangements for Christmas 2016/17 had been published. The main issue for Caerphilly was the reference to Sunday rates of pay, and Caerphilly not having a specific payment rate for Sundays.	

	<p>Previously, it was hoped that a Local Agreement could have been finalised, but the Trade Unions stance was not to deviate from the guidance contained in the NJC document. NF and JG were both mindful though that key services would need to be delivered over the holiday period. Currently, further advice was being requested from CMT.</p> <p>NF advised that they had been instructed not to move away from the nationally agreed advice. However, the Unions would be prepared to look at alternatives, as long as any proposals did not put their members into a detriment situation.</p> <p>RH queried whether CMT could consider proposals for the next 2-3 years to avoid an annual debate.</p> <p>SW also indicated that the issue of working arrangements for the 23rd December was also being considered, adding that in 2011 when the 23rd December had fallen on the Friday, offices had closed in the afternoon, with staff being given a 2 hour credit.</p> <p>It was agreed that further direction and agreement would be required from CMT.</p>	
6	<p><b>Any Other Business</b></p> <p>JG thanked colleagues for their support with the events held in respect of Mental Health Awareness Day. All agreed that the day was a success.</p>	